

Munarra Director

LOCATION:	Shepparton
POSITION TYPE:	Full-time
RENUMERATION:	Competitive salary offered
CONTRACT TERM:	12-months, with potential for further employment
CONTACT OFFICER:	Travis Morgan
APPLICATION TO:	administration@kaielainstitute.org.au

Organisational context

The **Munarra Centre for Regional Excellence (MCRE)** will be a national, state-of-the-art centre designed as a hub of connection and transformation for Indigenous and non-Indigenous people across Australia.

The MCRE will provide the community infrastructure required to acknowledge and celebrate the contributions of Aboriginal people in the Goulburn Murray region. It will embed Aboriginal culture across all curriculum and programs, positioning Indigenous knowledge transfer and cultural exchange in striving for excellence in sports, health sciences and education.

The MCRE will lead the way in demonstrating how Aboriginal leadership is critical to the sustainability of Indigenous culture and the prosperity of Goulburn Murray communities.

Position outline

The Munarra Director will be responsible for leading Munarra Limited in achieving the next critical phase of the MCRE project as part of a wider Goulburn Murray Regional Prosperity Plan and the region more broadly. Over the next 12 months, the role will be accountable for implementing strategic and operational plans set by the Board of Directors and the Project Control Group. This includes having oversight of governance and project planning for the build and operations of MCRE from January 2025.

The position will work in partnership with project partner organisations, universities and state government stakeholders to ensure that the voice and needs of the First Nations community are represented, and ensure the Munarra Centre for Regional Excellence (MCRE) transforms the lives of the local community and those located throughout Australia.

The role will assist the board in developing a public relations strategy, and serve as the Munarra Limited spokesperson and representative to the community, clients, other agencies, financial supporters, and the media.

Key duties include:

- Lead Munarra Limited and contribute to strategic planning and implementation of strategic and operation plans set by the board and the Project Control Group, including sound governance.
- Lead the planning and delivery of the MCRE campus operations and services model, including the negotiation and delivery of the campus management model in facilities, risk, governance, revenue streams and services planning for tenancies.
- Pursue, establish and manage new commercial partnerships between MCRE, government agencies and the corporate sector to seek out new sources of funding.
- Advocate for First Nations community and ensure their voice and needs are represented throughout all phases of MCRE planning and design.
- Develop and manage an effective and high-performing team and maintain a work environment which attracts, retains, and motivates high quality staff and volunteers.
- Establish, build and maintain strong working relationships with community organisations, planning agencies, funding agencies, government agencies and officials and other groups/coalitions.

Selection criteria

Essential

- Relevant tertiary qualifications or professional experience, for example Business Administration or Corporate Governance
- Proven experience in organisational governance and company structures, and financial and human resource management
- Ability to establish, build, and maintain strong working relationships with key internal and external stakeholders, including senior leaders.

Important

- Experience working in First Nation communities, including with senior leaders, on social or economic reform initiatives.
- Ability to think strategically and align operational activity accordingly.
- Ability to manage multiple and competing projects.
- Communicate clearly and succinctly, and negotiate with influence.
- Work in and adapt to a changing environment.

Conditions of employment

Full and current driver's license valid for driving in Victoria.

Successful candidates will be required to undertake pre-employment checks including proof of identity, qualifications, driver's license, and a criminal records check.



The position is also subject to the satisfactory completion of a three-month probationary period.

Must possess a current Working with Children Check

Some out of business hours work may be required.

Travel interstate may be required.

To apply

For further details on this position, please see: [Work with us - Kaiela Institute](#) or contact Travis on mobile: **0476 879 801**.

Please submit your CV and a two-page statement of claims against the selection criteria providing relevant examples against key duties of the role to email: administration@kaielainstitute.org.au

Application Closing Date: 5pm Monday, 12 July 2021

