

Kaiela Research Assistant – NIMAC



LOCATION:	Shepparton
RESPONSIBLE TO:	Project Manager, Algabonyah Data & Research Unit
POSITION TYPE:	Part-Time (2 days)
CLASSIFICATION:	Level 3
RENUMERATION:	Competitive salary offered
CONTRACT TERM:	6 months
CONTACT OFFICER:	Maxine Bartlett
APPLICATION TO:	administration@kaielainstitute.org.au

Organisational context

The **Kaiela Institute** supports collaboration between Aboriginal and non-Aboriginal leaders to envision, design and implement an inclusive future for all people in the Goulburn Murray region.

It has been established to provide a place and a process to encourage and support our leaders and institutions to collaborate and take a more strategic approach to building the future of our community; to move from the necessities of crises intervention to the potential of a real design of future.

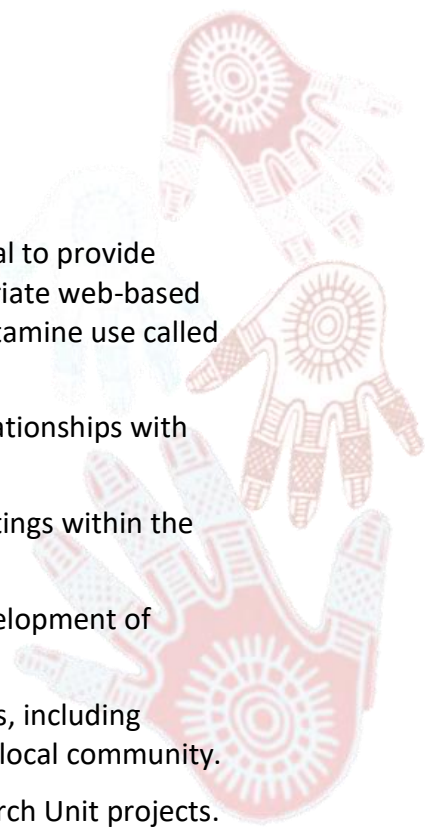
Kaiela Institute is the lead organisation in the Goulburn-Murray region for the Community Revitalisation and Strengthening Pathways to Economic Participation initiatives (Victorian Government), and Empowered Communities initiative (Australian Government).

This includes supporting partnerships to deliver initiatives in the identified priority areas of health, education, employment and social inclusion.

Position outline

The position is responsible for supporting the South Australian Health and Medical Research Institute (SAHMRI) to implement the NHMRC-funded project: Novel Interventions to address Methamphetamine use in Aboriginal and Torres Strait Islander Communities (NIMAC).

The role interacts with a range of stakeholders within the local Aboriginal community, Aboriginal community organisations and local health services to support the development, implementation and evaluation of community-led interventions and research activities.



Key duties include:

- Support and assist in the local implementation of a randomised trial to provide evidence on the feasibility and acceptability of a culturally-appropriate web-based therapeutic program for supporting people to reduce methamphetamine use called 'We Can Do This'.
- Liaise with and support and maintain constructive and working relationships with the local community and the research team.
- Coordinate, oversee and facilitate community-led events and meetings within the local community.
- Assist with the dissemination of research findings through the development of reports, presentations and articles.
- Contribute to and assist continuous process improvement activities, including systems, tools, and organisation within the research team and the local community.
- As required, support and assist on other Algabonyah Data & Research Unit projects.

Selection criteria

Essential

Ability to:

- Maintain strong working relationships with key internal and external stakeholders with diverse backgrounds.
- Initiate, execute and complete research activities while maintaining high standards of communication, excellence.
- Work proficiently with common IT, spreadsheet and database systems.

Important

Knowledge and understanding of:

- Issues facing First Nations people in the Goulburn-Murray region.
- Experience in Indigenous health research or care, in particular drug and alcohol services

Conditions of employment

Full and current driver's license valid for driving in Victoria.

Successful candidates will be required to undertake pre-employment checks including proof of identity, qualifications, driver's license, and a criminal records check.

Must possess a current Working with Children Check

Some out of business hours work, overnight stays and interstate travel may be required.



To apply

For further details on this position, please see: [Work with us - Kaiela Institute](#) or contact Maxine on mobile: **0437 762 488**.

Please submit your CV and a two-page statement of claims against the selection criteria providing relevant examples against key duties of the role to email: administration@kaielainstitute.org.au

Application Closing Date: 5pm Friday, 30 July 2021

